

Matthew A. Hetland

Objective Possessing excellent skills in leadership, written communication, problem-solving, diversity, and technology use & application, I will do exceptional information technology work for you and your organization.

Work experience 2006 - Present Laser Junction, LLC Grand Junction, CO

Computer & Printer Repair Technician

- HP-Certified Accredited Platform Specialist
- Troubleshoot, diagnose, repair, support, and perform preventative maintenance on computers, printers, networks, plotters, and other office equipment in various environments including personal, government, and enterprise. Maintain complete database of all members
- Routinely travel from Grand Junction to Aspen, Vail, Rangeley, Telluride, and Meeker, CO, and points in between to service clientele.

2005 - 2006 StarTek (Cingular & AT&T Wireless) Grand Junction, CO

Resolutions Support Consultant

- Subject matter expert in Cingular Wireless Receivables Management practices, policies, procedures, systems, and best practices.
- Responsible for starting, managing, and leading a programming team responsible for coding, troubleshooting, beta testing, and supporting 7 applications through maturity for the purposes of tracking metrics and collections of agents, teams, and the entire site.

Volunteer Opportunities 2007 - Present The Phoenix Foundation

Executive Director

2007 - Present Mesa County Paranormal Scientific Studies

Resource Manager & Treasurer, Board of Directors

Education 2007 - Present Western Governor's University Salt Lake, UT

Finance

- Bachelor of Science
- Expected graduation date: December 2008

2001 - 2003 Western Dakota Tech Institute Rapid City, SD

Business Management & Marketing w/ emphasis in Entrepreneurship

- Associate of Applied Science
- Served as President of Student Government; President, Professional Business Leaders; Treasurer, Non-Traditional Student Organization; Student Ambassador

References Available upon request